

6.5 Transfer

Transfer is defined by QQI (2019b) as “the process by which learners may transfer from one programme of education and training to another programme having received recognition for knowledge, skill and competence acquired.”

ICD will ensure:

- i. Learners will be facilitated to transfer into ICD’s programmes where allowed by programme requirements and where the learner can provide relevant evidence of equivalent programme and module learning outcome achievement
- ii. Learners who wish to or who must transfer out of an ICD programme will be provided with assistance and clear documentation of academic credits already achieved/demonstrated
- iii. Applications for credit transfers between programmes at ICD, or into a programme at ICD, are evaluated based on the applicant’s accumulated credits achieved/completed and this will entail a comparison between specific learning outcomes achievement already demonstrated by the learner in accumulating these credits on the programme being transferred from (out of) and how they compare (and hence provide exemptions for) with the learning outcomes and modules on the programme being transferred to (into).

Transfer procedures take account of both:

- Learning outcomes and modules achieved/completed so far on the existing programme being studied by the student
- Prior knowledge, skills, and competencies acquired in or outside of ICD education by the student applying for the transfer

All students wishing to apply for a programme transfer are directed to contact the college Registrar to begin the application process. The Registrar oversees the application which requires assessment of prior knowledge, skills, and competence and already accumulated credit to assess the possibility for credit transfer. Credit is here defined as “an acknowledgement of an enrolled learner’s completion of

a programme or part of a programme of education and training to a particular standard” (Qualifications and Quality Assurance (Education and Training) Act 2012, Revised 2014 p. 40). Credit transfer is here defined as “transferring credits awarded for studies undertaken as part of one programme of education and training to another programme” (Qualifications and Quality Assurance (Education and Training) Act 2012, Revised 2014 p. 40).

REFERENCES

QQI (2019b) Access, Transfer, and Progression. QQI Website, Quality and Qualifications Ireland, Dublin. Available from: <https://www.qqi.ie/Articles/Pages/Access,-Transfer-and-Progression.aspx>

Qualifications and Quality Assurance (Education and Training) Act (2012, Revised 2014) Government of Ireland. Available from [https://www.qqi.ie/Downloads/Qualifications%20and%20Quality%20Assurance%20\(Education%20and%20Training\)%20Act%202012%20-%20Revised%20November%202014.pdf](https://www.qqi.ie/Downloads/Qualifications%20and%20Quality%20Assurance%20(Education%20and%20Training)%20Act%202012%20-%20Revised%20November%202014.pdf)