

### **7.7 Accessible and safe programme-related services, learning and physical resources.**

ICD will annually review and continuously enhance the physical resource requirements of each of its course offerings as part of the programmatic review process. Responsibility for monitoring, revising, and making recommendations for new improvements and procurements has been included in the terms of reference for the college's Academic Council.

The Registrar and administration office share responsibility for ensuring that all physical resources are in place as required to deliver programmes. This includes assessing the suitability of all venues (rooms) as effective teaching, learning, and assessment environments including the following criteria:

- Accessibility (including disability access)
- Capacity of room compared with number of attendees
- Technological resources for lecturer(s), staff, and students who will attend venue (e.g. power sockets as required, lectern computer, projector, computers for students (as required))
- Health and safety analysis
- Resource requirements of students (e.g. supports for special learning requirements)